



# WASHOE COUNTY

"Dedicated To Excellence in Public Service"

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CM/ACM JCH

Finance MJM

DA N/A

Risk Mgt. N/A

HR N/A

Other N/A

## STAFF REPORT

BOARD MEETING DATE: APRIL 14, 2015

**DATE:** March 25, 2015  
**TO:** Board of County Commissioners  
**FROM:** Valerie Gilmore, Fiscal Analyst, Manager's Office  
(775) 328-2074, [vgilmore@washoecounty.us](mailto:vgilmore@washoecounty.us)  
**THROUGH:** Al Rogers, Management Services Director  
**SUBJECT:** Notification of a budget adjustment made in order to accommodate travel expenditures in excess of the original budget, but within Registrar of Voters' approved budget for fiscal year 2014-2015 [No fiscal impact].  
(All Commission Districts)

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### SUMMARY

In accordance with County Code section 5.356, this report provides the Board with notification that budget adjustments are made in order to accommodate travel expenditures in excess of the original budget, but within the individual department's total budget.

Washoe County Strategic Objective supported by this item: Achieving Long Term Financial Sustainability

### PREVIOUS ACTION

May 19, 2014: The Board of County Commissioners approved the 2014-15 final budget.

### BACKGROUND

Per County Code section 5.356, department heads are allowed to reallocate money from within their budgets to cover travel expenses with the approval of the Director of Finance. The action is to be reported to the County Manager and the Board of County Commissioners at the next regular meeting of the Board and recorded in the minutes.

The amount of the reallocation is \$3,000. This \$3,000 transfer will cover the June 2015 travel for staff attendance at the annual voter registration conference and to monitor the Clark County municipal election.

AGENDA ITEM # 5F3

**FISCAL IMPACT**

The budget for GL #710509, "Seminars and Meetings" has been reduced for Registrar of Voters (Cost Center: 112100-710509) and increased in the travel budget in Registrar of Voters (Cost Center: 112100-711210). There is no fiscal impact, as this is a reallocation of the adopted budget.

**RECOMMENDATION**

To acknowledge the notification of a budget adjustment made in order to accommodate travel expenditures in excess of the original budget, but within Registrar of Voters' approved budget for fiscal year 2014-2015.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept notification of a budget adjustment made in order to accommodate travel expenditures in excess of the original budget, but within Registrar of Voters' approved budget for fiscal year 2014-2015."